


RISK ASSESSMENT PUBLIC SAFETY PUBLIC & CORPORATE EVENTS IN PARKLAND	Assessed by:	Date:	Title of Assessment	
	Lucy Johnsrud	15.01.25	Public Safety – Public and Corporate Events in Parkland	
			RA-08	
			Consultation with the Workforce & Publishing of this Assessment	
	Date to be reviewed	Annually	<i>The workforce should be consulted during the development of this risk assessment.</i>	
	Date of last review	15.01.24	<i>This risk assessment is published to the workforce</i>	
Reviewed by	L Johnsrud			

HAZARD	HAZARD LOCATION	WHO AFFECTED	INITIAL RISK			RISK CATEGORY	EXISTING RISK CONTROLS	FURTHER RISK CONTROLS NECESSARY	RESIDUAL RISK			RESIDUAL RISK CATEGORY
			3	3	9				2	3	6	
Parkland General Trips, Falls Injury to Limbs	Park	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> • Uneven stone surfaces all to be regularly inspected. • Loose or damaged stone slabs to be reported to Maintenance Team • Gravel areas not too deep • Disabled access swept • Signs in place alerting to danger • Areas kept obstruction free • Horse Trial jumps to be fenced off • Public to be alert for uneven parkland including rabbit holes they walk at their own risk • During event organisers to wear High Vis and carry radio • Wires to be fixed to grass securely • No bags, boxes or objects are to be left unattended where they may cause a trip hazard • Visitors responsible to tread carefully if wet • Gazebos and deckchairs to be erected safely and securely for use • No BBQ's 	1. Park continually monitored for the effectiveness of existing risk controls and amend as required.	2	3	6	Low

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Working at Height Injury to Limbs	Park	Workers	3	3	9	Medium	<ul style="list-style-type: none"> See Estate Office Risk Assessment – Separate Report See CDM of Contractor and Risk Assessment 		2	2	4	Low
Falling Tree Branches/Trees Power Lines Injury to limbs Damage to Vehicles	Park	Workers Public	4	3	12	Medium	<ul style="list-style-type: none"> Trees regularly checked Vehicles parked at owners own risk High winds car park closed – signs in place 	1. Head Forester tree check annually	3	3	9	Medium
Entering and Leaving the Park	Car park Park	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> People will be encouraged to walk/run/cycle to Burghley where practical and avoid public transport. The numbers of people in the Park will be controlled and monitored – using ticketed entry to minimise number of visitors and potential interaction. Marshall/Staff Member to ensure public comply with entry and exit to Park Directional arrows and Give Way signs clearly visible for visitors at entry and exit points to the Park Designated site access and exit points will be clearly signed. If extreme weather conditions ie snow, high wind – park will be closed Fading light – extra lighting to be erected in gardens and exit and entry 	1. Duty Manager to monitor	2	2	4	Low

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							points for safe access.					
Moving around the Event Area	Park	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> Visitors required to stick to permitted areas and not encroach into closed areas. 	1. Managers to continue to monitor the effectiveness of existing risk controls and amend as required.	2	3	6	Low
Common Areas: Garden Café, Shed	Garden Café, Shed Park	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> If Visitors bring their own food and drink open bins to be accessed and rubbish to be emptied on a regular basis. Duty Manager and Porters emptying bins to disposable gloves Do not eat or drink until washed/sanitised your hands. Hand sanitising facilities to be provided at House or for Bonfire Party at the Gazebo erected in Deer Enclosure. (minimum 60% alcohol-based hand sanitiser). 	2. Managers to continue to monitor the effectiveness of existing risk controls and amend as required.	2	2	4	Low
Common Areas: Toilets	Toilets	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> Wash or sanitise hands before and after using the facilities. Provide hand sanitiser (minimum 60% alcohol based) where hand washing facilities are unavailable. 	1. Managers to continue to monitor the effectiveness of existing risk controls and amend as required.	2	2	4	Low

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Common Areas: Car Parks Park Benches To be used appropriately	Car parks/ Park/ Gardens	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> People will adhere to site pedestrian routes inbetween car parks and site entry points. Benches checked and audited annually 	2. Managers to continue to monitor the effectiveness of existing risk controls and amend as required. 3. Managers to continue to monitor benches throughout the season	2	2	4	Low
Water Hazards Drowning	Park	Public Workers Contractors	5	3	15	High	<ul style="list-style-type: none"> Warning signs in place Life Buoys located at water's edge Lake fenced off in certain areas 	1. Managers to continue to monitor the effectiveness of existing risk controls and amend as required	4	3	12	Medium
Environmental Conditions	Park	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> Duty Manager First Aid Trained. Porter / Member of Staff to check area regularly so no overcrowding 	1. Managers to continue to monitor the effectiveness of existing risk controls and amend as required	2	2	4	Low
Bacterial	Park	Public Workers Contractors	4	3	12	Medium	<ul style="list-style-type: none"> Dogs allowed on leads only Porters to check cleanliness of sites Public requested "Do not feed deer" Dog Mess bins provided 	1. Managers to continue to monitor the effectiveness of existing risk controls and amend as required	3	3	9	Medium
Roadway Danger from Vehicles	Park	Public Workers Contractors	3	3	9	Medium	<ul style="list-style-type: none"> Max speed 20mph in park Park vehicles checked by Porters Visitors to park in car parks/coach parks Contractor Pre site visit with House Office 	1. Road Traffic Plan 30mph in Park 2. House / Gardens 10mph	2	2	4	Low
Accidents, Security and Other Incidents	Site	Public Workers Contractors	3	4	12	Medium	<ul style="list-style-type: none"> Ambulance to be used in an emergency. First aid facilities in place. First aiders are to: Make sure they wash hands or use an 	1. Managers to continue to monitor the effectiveness of existing risk controls and amend as required.	2	2	4	Low

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						Medium	<p>alcohol gel, before and after treating a casualty.</p> <ul style="list-style-type: none"> • Ensure they do not cough or sneeze over a casualty during treatment. • Not lose sight of other cross contamination that could occur that is not related to COVID-19. • Wear gloves or cover hands when dealing with open wounds. • Cover cuts and grazes on their hands with waterproof dressing. • Dispose of all waste safely. • Do not touch a wound with a bare hand. • Do not touch any part of a dressing that will come in contact with a wound. • Include the outside of first aid kits on regular sanitisation procedures. • Emergency plans should be kept up to date. • Martyn's Law – Tier 2 – staff instructed to evacuate – see risk assessment 					Medium
Fire	Park	Public Workers	3	3	9	Medium	<ul style="list-style-type: none"> • See Fire Risk Assessment House Office • Event organisers to arrange Emergency lighting in place in exits 	1 Managers to continue to monitor the effectiveness of existing risk controls and amend as required.	2	2	4	Medium

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							and car parks – in case of evacuation/electricity cuts <ul style="list-style-type: none"> • Fire Sounders to provide plenty of warning and prompt evacuation • Manager to explain Fire evacuation / exit in an event of emergency • No BBQ's allowed in the Park 					
Catering Bacterial	Park	Public Workers	4	3	12	Medium	<ul style="list-style-type: none"> • Public Liability for external contactors needed • External caterers will need to supply relevant PLI, Health and Hygiene Docs • Hi Vis to be worn 	1 Managers to continue to monitor the effectiveness of existing risk controls and amend as required.	2	3	6	Low
Communication and Training To make sure all workers are kept up to date with how safety measures are being implemented or updated. Communication to Public (prior to and during their visit)	Park	Public Workers	2	2	4	Low	<ul style="list-style-type: none"> • Full training given to staff before the Event is open and sent risk assessments (guidelines) via email prior to the training, hard copy also given. • Communication via memos and emails sent on a regular basis to update staff of change in Government Guidelines or in their place of work. 	1. Managers to continue to monitor the effectiveness of existing risk controls and amend as required.	1	2	2	Low

RISK		Severity	5	10	15	20	25	
			4	8	12	16	20	
LIKELIHOOD	SEVERITY		3	6	9	12	15	
1. Extremely Unlikely	1. Minor Injury/disease no lost time		2	4	6	8	10	
2. Unlikely	2. Injury/disease up to 7 days lost		1	2	3	4	5	
3. Likely	3. Reportable under RIDDOR over 7 days	Likelihood						
4. Very Likely	4. Specified Injury/Long term absence	Low	Medium	High				
5. Almost Certain to happen	5. Death	1-8	9-12	15-25				

References used in the development of this risk assessment:

- [Reducing the spread of respiratory infections, including COVID-19, in the workplace - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/reducing-the-spread-of-respiratory-infections-including-covid-19-in-the-workplace)

Document Accepted By (Name)	L Johnsrud	Sign		Date	15.01.25
Further Risk Controls Implemented By (Name)		Sign		Date	